

Board Work Session at 6:45 pm, prior to the regular board meeting.

**Muskegon Charter Township (MCT)  
Regular Board Meeting Minutes  
January 6, 2020**

**A. CALL TO ORDER:** Supervisor Hodges called the meeting to order at 7:00 pm and led the pledge of allegiance.

**B. INVOCATION:** Given by Clerk Oakes

**Present:** Ream, Oakes, Theile, Kemp, Hodges

**Absent Excused:** Hughes, Grabinski

**Also present:** Staff – Police Chief Thielbar, Fire Chief Glotzbach, DPW Director Sanders, Police Officer Wilson and 6 guests.

Meeting was recorded and labeled the January 6, 2020 regular Board meeting.

**C. APPROVAL OF AGENDA:** January 6, 2020

It was moved by Treasurer Theile and second by Trustee Kemp to approve the agenda as presented. **Motion Carried**

**D. BADGE PINNING AND OATH OF OFFICE**

Supervisor Hodges asked Police Chief Thielbar to come forward. Chief Thielbar gave Officer Chad Wilson the Oath of Office and presented him with a MCT Police Badge. Chief Thielbar welcomed him to the Township and the Police Department. Officer Wilson was also welcomed with a round of applause from the audience.

**E. PUBLIC COMMENTS FOR ITEMS ON AGENDA ONLY:** None

**F. CONSENT AGENDA:**

1. Approval of Regular Board Meeting Minutes – December 16, 2019
2. Approval of Special Board Meeting Minutes – 2020 Budget – Dec. 12, 2019
3. SAW Grant Summary (attached)

Supervisor Hodges brought our attention to the SAW Grant Summary. She highlighted some information and thanked DLZ for the excellent job they provided the Township. Trustee Kemp asked about the monitoring of the grease from restaurants in regards to the sewer system. DPW Director Sanders responded, yes, the SAW grant work did address this. We have a schedule for checking fats, oils and grease (FOG). He stated, overall the Township sewer system is in great condition. Supervisor Hodges stated due to several things DPW is now capable of monitoring in regards to the system, the Board will have to plan on some additional expenses. (internet services, employees)

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**F. CONSENT AGENDA continued:**

It was moved by Trustee Kemp and second by Treasurer Theile to approve the consent agenda. **Motion Carried**

**G. UNFINISHED BUSINESS:**

1. Supervisor Hodges – a) The property at 3016 MacArthur has been cleaned up.
- b) We're working on another property on Brooks Rd. that also needs to be cleaned up.

**H. NEW BUSINESS:**

**1. Weekly Check Runs and Total of all Checks - \$548,364.72**

It was moved by Trustee Kemp and second by Trustee Ream to approve payment of the weekly and semi-weekly bills of, \$ 548,364.72 from the appropriate accounts.

**5 - Yeas: Ream, Oakes, Theile, Kemp, Hodges**

**0 – Nays:                      Absent: Hughes, Grabinski                      Motion Carried**

**2. Resolution No. 19-64 S Densmore Paving Project SP-48**

It was moved by Trustee Kemp and second by Trustee Ream to adopt Resolution No. 19-64.

**5 – Yeas: Oakes, Theile, Kemp, Ream, Hodges**

**0 – Nays:                      Absent: Hughes, Grabinski                      Motion Carried**

**3. Resolution No. 19-65 Glenrick Paving Project SP-49**

It was moved by Clerk Oakes and second by Treasurer Theile to adopt Resolution No. 19-65.

**5 – Yeas: Theile, Kemp, Ream, Oakes, Hodges**

**0 – Nays:                      Absent: Hughes, Grabinski                      Motion Carried**

**4. Resolution No. 19-66 S Densmore Paving Project SP-48 Financing**

**5 –** It was moved by Trustee Kemp and second by Treasurer Theile to adopt Resolution No. 19-66.

**5 - Yeas: Kemp, Ream, Oakes, Theile, Hodges**

**0 – Nays:                      Absent: Hughes, Grabinski                      Motion Carried**

**5. Resolution No. 19-67 Glenrick Paving Project SP-49 Financing**

It was moved by Trustee Kemp and second by Clerk Oakes to adopt Resolution No. 19-67.

**5 – Yeas: Ream, Oakes, Theile, Kemp, Hodges**

**0 – Nays:                      Absent: Hughes, Grabinski                      Motion Carried**

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**H. NEW BUSINESS continued:**

**6. Resolution No. 20-01 Consideration to Establish Wage increase for POC Firefighters**

It was moved by Clerk Oakes and second by Treasurer Theile to adopt Resolution No. 20-01.

5 – Yeas: Oakes, Theile, Kemp, Ream, Hodges

0 – Nays: Absent: Hughes, Grabinski **Motion Carried**

**7. Schedule a Public Hearing for Tax Industrial Facilities Exemption Certificates transfer for BASF Agricultural Solutions US LLC**

It was moved by Clerk Oakes and second by Treasurer Theile to set the Public hearing for January 21, 2020 at 7 pm, Muskegon Township Hall for the Industrial Facilities Exemption Certificate Transfer.

5 – Yeas: Ream, Oakes, Theile, Kemp, Hodges

0 – Nays: Absent: Hughes, Grabinski **Motion Carried**

**I. PUBLIC COMMENTS:** None

**J. ANNOUNCEMENTS:**

1. Clerk Oakes – Workers needed, 2020 Census, Pay \$14-\$16.50/hr., contact: [www.2020census.gov/jobs](http://www.2020census.gov/jobs)

**K. ADJOURNMENT:** It was moved by Trustee Kemp and second by Trustee Ream to adjourn the meeting at 7:15 pm. **Motion Carried**

Reviewed by \_\_\_\_\_ Recorded by: \_\_\_\_\_  
Jennifer Hodges, Supervisor Ann D. Oakes, CMC, Clerk